



LIFE Project Number

**LIFE11 NAT/PL/431**

**Inception Report**

**Covering the project activities from 01/10/2012 to 30/06/2013**

Reporting Date

**30.06.2013**

LIFE+ PROJECT NAME or Acronym

**Active protection of endangered species and habitats in the Nature 2000 ' Wigierska  
Mainstay"**

**Data Project**

<b>Project location</b>	Podlaskie, Polska
<b>Project start date:</b>	01/10/2012
<b>Project end date:</b>	11/12/2017
<b>Total budget</b>	3 046 808,00€
<b>EC contribution:</b>	1 523 404,00€
<b>(%) of eligible costs</b>	50%

**Data Beneficiary**

<b>Name Beneficiary</b>	Wigierski National Park
<b>Contact person</b>	Mr Lech Krzysztofiak
<b>Postal address</b>	Krzywe 82, PL-Poland, 16-402 Suwałki
<b>Telephone</b>	+48 87 563 25 40, mobile: 502 47 87 20
<b>Fax:</b>	+48 87 563 25 41
<b>E-mail</b>	krzysztofiak.lech@gmail.com
<b>Project Website</b>	<a href="http://www.life.wigry.win.pl/">http://www.life.wigry.win.pl/</a>

## **REQUIRED STRUCTURE:**

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## **2. List of abbreviations**

The report does not provide the use of abbreviations.

## **3. Executive summary (max 3 pages)**

### **3.1. General progress**

The project is executed almost entirely according to schedule. Information about the project are published regularly on the project as well as additionally in Quarterly Wigierski National Park, which has a nationwide scope. One milestone (signing the contract for the project execution) and six outputs of the project - the project folder (Action E.1), gadgets promoting the project with the logo of the LIFE + (E.10), technical documentation, building permit for manure tanks and manure concrete slabs (A.2), a set of posters on alien species (E.9) has been completed on time. Slight changes have occurred in the course of action E.10 - Gadgets promoting the project with the logo of the LIFE + and E.8 - organization of workshops. Most of the gadgets have already been purchased and only 1000 pieces of canvas bags with print is missing. This small change has no effects on the execution of the project, because we have in disposal the appropriate amount of gadgets to promote the project at the moment. Educational activities in the form of workshops should start in the fourth quarter of 2012, but due to the protracted stage of the contractor's selection were held in late February 2013. And this change will not affect the schedule of anticipated scope and objective of the action and will not delay other project activities.

Following the procedures of contractors' selection completion of activities: A.2 *Preparation of technical documentation, obtaining of building permits for manure tanks and arrangements concerning the construction of manure concrete slabs*, C.6 *Construction of footbridges*, E.1. *Issue the information folder about the project*, E.9 *Issue posters of invasive plant species*, F.6 *Purchase of equipment needed for the project*, it turned out that the financial sources reserved for these activities has not been used in whole – 6 434 EUR is left. In addition, the selection procedures of the further actions contractors have been complete (agreements with them have already been signed), which show that the pool of unused funds will increase by 68 589 Eur. Agreements that have already been signed, generating savings are shown below.

No	Title of agreement	date	No of agreement	Financial sources (€)	
				planned	real
2012					
1	Project management	30.10.2012	1/2012/LIFE11	288 000	278 964
2	Monitoring the progress of the project	12.11.2012	2/2012/LIFE11	15 000	14 750
3	Construction of walkways and fences on the education path "Crackers" and on the tourist trail "Around Wigry"	21.11.2012 8.04.2013	3/2012/LIFE11 9/2013/LIFE11	99 376	97 809
4	Web page of the project	26.11.2012	4/2012/LIFE11	5 000	4 726
2013					
5	Construction of culverts for amphibians and manure concrete slabs and manure tanks	31.01.2013	4/2013/LIFE11	697 462	688 000
6	Removing of <i>Impatiens glandulifera</i>	29.04.2013	10/2013/LIFE11	292 500	244 500
RAZEM				1 397 338	1 328 749

In total, the amount of financial savings resulting from the verification of the cost of individual activities within the tendering procedures is 68 823 EUR. These funds we plan to fully invest in widen the area of *Impatiens glandulifera* removing (Action C.3).

Size of the area covered by the action C.3 was determined just prior to preparation of the application form for LIFE + Financial Instrument. Since then, the area of *Impatiens glandulifera* has expanded considerably and now occupies a large part of the Black Hańcza valley starting from Sobolewo to the river mouth into the Wigry lake. The area occupied by the species in the eastern part of the Monastic peninsula has also significantly increased . In addition, the *Impatiens glandulifera* entered strongly into the Wiatrołuzza valley and threatens valuable species of plants and animals associated with them, as well as a unique natural habitats. The areas covered by the C.3 action are pictured on the maps No. 2 a, b, c on which new positions of *Impatiens glandulifera* are also marked, especially those adjacent to the current area of eradication of this species. We believe that to achieve the project aim, associated with the action C.3, it is necessary to extend the area of operation. Most of the money which have not been spent and which we intend to issue to action C.3. Great share of this amount consists of funds which previously were issued to eradication of *Impatiens glandulifera*. Therefore reallocation of funds between the budget categories will concern only the sum of 21 680 EUR.

Moreover, during the project execution, reduction the number of reports to the European Commission from 6 planned to 4 became justified.

### 3.2. Assessment as to whether the project objectives and work plan are still viable.

The aim of the project is to protect endangered species and habitats on the Nature 2000 area „Wigierska Mainstay". Objectives and actions taken to implement are still valid and possible to achieve. The natural conditions have not change significantly to threaten the implementation of the actions provided in the project. Only the significant expansion of the area of *Impatiens glandulifera* occurrence is a problem that can be solved including new positions within the scope of action C.3. In connection with the problem described in point. 3.1 to achieve a fuller effect widen the area removing *Impatiens glandulifera* is planned.

By the end of the reporting period is planned to provide to the European Commission the following products. Evidence for the achievement of the following products are in Annex 1 to this report.

Name of the Deliverable (max. 50 characters)	Number of the associated action	Deadline
Folder about the project	E.1	17-12-2012
Gadgets promoting the project with the logo of the LIFE +	E.10	31-12-2012
Technical Project of the manure tanks and manure concrete slabs	A.2	29-03-2013
Building permission for manure tanks	A.2	29-03-2013
Arrangements concerning the building of manure concrete slabs	A.2	29-03-2013
Komplet plakatów (3 szt.) o gat. obcych	E.9	29-03-2013
Technical Project of passages for amphibians	A.3	28-06-2013
Permits for construction of culverts for amphibians	A.3	28-06-2013

Accordingly to the situation described in paragraph 5 of this report, one of the building permits for the construction of the tanks will be provided to the Committee within the next report. It is due to the fact that obtaining of the mentioned license is planned for July 2013.

### **3.3. Problems encountered**

In general, there were no problems so far that significantly could affect the implementation of the entire project and its activities. However, there have been some difficulties, which were quickly removed or to which we are trying to find the best solution. During the execution of the action *C.6 Construction of the footbridges* during construction work we've established that despite the performance of the work in the full range of the contractual works execution, there are two sections, where the trail is not protected from treading, causing a threat to people following the tourist trail. The first section with a length of 24 m is a marshy area where during the temporary thaw a sweet of water appeared. The place is located directly by the newly-made bridge. Omission of this section during the designing process was caused by the fact that the measurements and site inspection was made about two years ago, during the summer drought, when the groundwater level was much lower and the performance of the bridge at this point seemed to be unjustified. During this period, tourists travelling on the open, marshy plain caused the damage of vegetation cover. Marsh area occurred in this section caused that people moving along the trail trampled new paths in the adjacent field. It was therefore decided to perform an additional section of the bridge of the same type as already done, with a length of 24 m and a width of 1.5 m. Little further down the trail, on the section leading on the edge of the hill to Sobolewo side, during the period from preparation of project documentation to declare the proceedings condition, road over a distance of about 25 meters has deteriorate considerably. As a result of the natural soil erosion, compounded by the very intense pedestrian and bicycle motion, there has been a considerable amount of exposure of the roots of trees growing on the trail. And again, as in the previous case, the tourists tried to avoid a dangerous place, crushing the vegetation occurring on the trail. To prevent this situation, it was decided to cover the entire stretch of route with a 30 cm layer of gravel. All changes of this action has been discussed with the supervisors of the project (on behalf of the National Fund for Environmental Protection and Water Management as well as the European Commission) and did not affect the size of the original budget of the action.

Executing the action C.4 *Construction culverts for amphibians* in the planning phase number of tunnels under roadways and sites and the length of guiding barriers and stop drain-pipes has been pre-determined. During the preparation of the technical design, the Contractor has customized the installations of culverts' system to the road conditions, including the width of the roadway its roadside and crawler line. The exact calculation of the necessary amount of structural culverts' systems, ensuring their proper functioning, indicated that the length of guiding barriers should be about 71 m more than originally planned, but the length of tunnels under the roadways has been reduced. Consequently, few meters of tunnels was remaining, which the designer has proposed to use as additional one pass of each system passes, slightly reducing the distance between the tunnels. In this way, instead of 4 and 5 wildlife crossings (tunnels under roadways with a length of 8 m each) would be 5 and 6 proportionally. Increasing the number of tunnels causes increasing the number of sites - elements connecting tunnels with barriers. Analysis of the cost from switching the excess of tunnels on the guidance barriers and portals showed that the differences is on the level of 150 PLN, and therefore irrelevant so such exchange is possible. In this way, the cost of the action remains at the original level. This solution is advantageous from the point of view of the amphibians protection-amphibians have to overcome a short distance into the tunnel along the fences and longer section of road is protected by a barriers. In the material and financial schedule of the project culverts are described by the number of items (systems), rather than the length of the individual components of the tunnels. Thus, the changes described above will not change the outcome indicator. After the consultation with the project supervisor (Monitor) decided that the Contractor can make a changes in the number of passes for amphibians, which does not affect adversely on the implementation of this action and will not pose a threat to the other activities foreseen in the project.

In carrying out the action B.1 Purchase of land we have selected to purchase plots which are the most important for an adequate state of nature "IPA Wigry". It turned out that the owners of such plots are four municipalities - Municipality of Suwalki (three plots) and the Municipality of Nowinka (one plot). Considering the fact that within the project LIFE11 NAT/PL/000431 it is not possible to buy these plots (not a private property) due to the instructions of the application form Wigierski National Park turned to the two municipalities for the free transfer of the land to the park. Unfortunately, the municipalities have not expressed interest in such a solution, claiming that the sale of

land is one of the sources of funding which they invest in the protection of nature. At the same time the two municipalities have allocated a number of their land for sale, including the plots, which are in the interest of the Park. Full correspondence between the Park and the two municipalities is attached to this report. In such a situation Wigierski National Park asks the European Commission with a request for permission to purchase land from the Municipality of Suwalki registration numbers 265/1 and 265/2 Leszczewek Premises and plot No. 161 Magdalenowo and Wigry Premises (a total area of 4.1531 ha ) and the Commune Nowinka plot No. 60 Krusznik Premises area 2.20 ha. The location of these parcels contain maps annexed to this report (Appendix 6).

Besides the problems listed above other activities are carried out as originally planned and scheduled, without any significant problems. The changes did not result in delays in the implementation of the original or increased budgets.

#### **4. Administrative part**

##### **4.1. Description of the project management**

According to the project assumptions, the management of the project is based on close and constant cooperation between the external company specifically employed for this purpose and selected in a tendering procedure, and employees of the Park.

30.10.2012, the Company signed an agreement with an external company responsible for managing the project. Thus, the Project Management Team consists of a Project Coordinator (Lech Krzysztofiak - beneficiary employee), his assistant (Elizbieta Kiwierowicz-Mogielnicka - external order), financial manager (Beata Koncewicz - beneficiary employee) and his assistant (Agnieszka Jankowska – external order) and technical manager (Tomasz Janecki - beneficiary employee) and his assistant (Anna Rynkiewicz – external order). Diagram shows the Group's organizational structure. Terms of co-operation with the external company are regulated by the ordinance of Wigierski National Park Director and the agreement between the Park and Tomas Consulting Join Stock Company (Annex 5).

Within the Project management we were able to accomplish the following important steps:

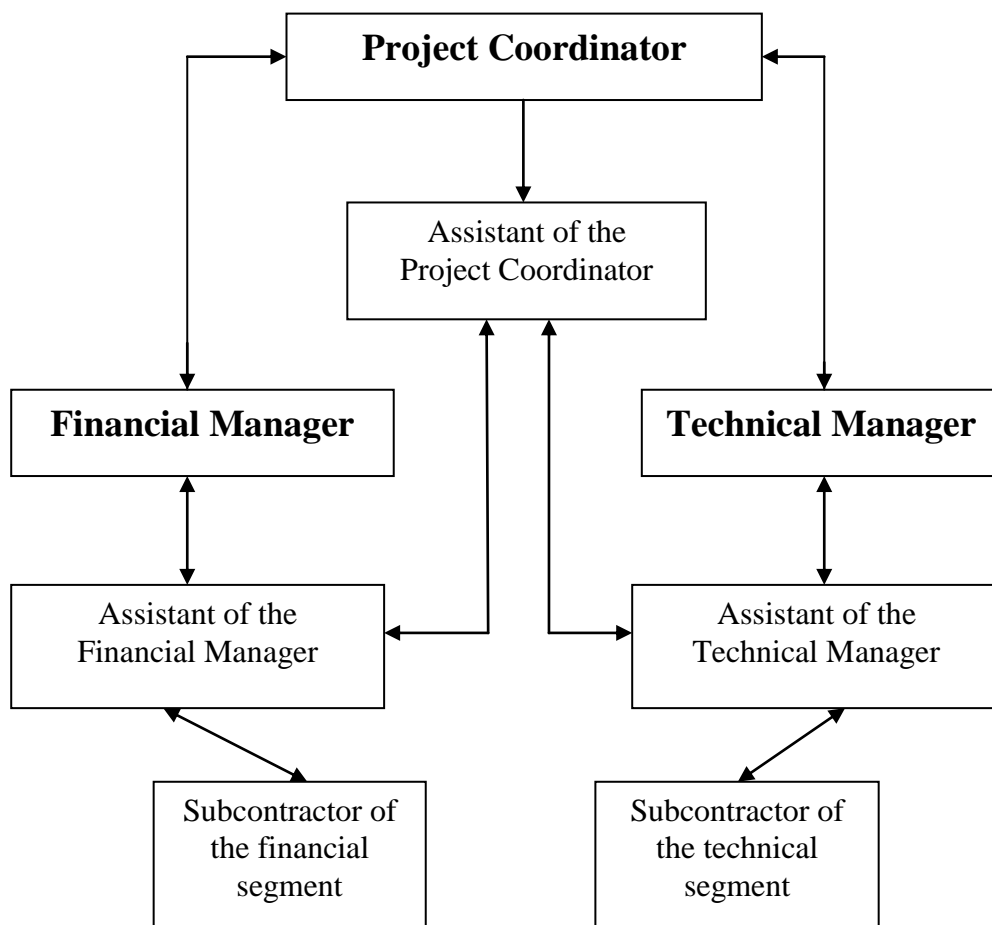
1. Completion of the Project Management Team
2. The tender procedure was carried out for the selection of a specialized company to handle formal and legal supervision over the implementation of the project. Selected



Contractor - Tomas Consulting Company presented its representatives responsible for the project supervision in specific areas: Elizbieta Kiwierowicz-Mogielnicka – Coordinator's Assistant, Anna Rynkiewicz - Technical Manager Assistant, Agnieszka Jankowska - Financial Manager Assistant.

3. Coordination of work of a team distributing the activities between members of the management team. In particular, a major commitment was required by the issues related to the preparation and coordination of purchasing proceedings related to the implementation of activities: construction of culverts for amphibians and manure tanks and manure concrete slabs, construction of footbridges, *Impatiens glandulifera* removal, land purchase.
4. Regular monthly meetings of the Project Management Team (meeting notes attached) were conducted, where the ongoing work was discussed and determined the schedule of specific actions for the future.
5. External management company set up the project office, which is located just a few kilometres from the headquarters of the beneficiary in the nearest city - Suwalki. Constant interaction between the members of the management team are held either by mail, by telephone or through the direct contact.
6. In some cases the individual members of the management team (taking into account the inter-relationship diagram) met in a narrower circle as required. These meetings took place in connection with the preparation of tender procedures for the selection of contractors, works and supplies, preparation of financial statements for the Polish financing institution which is the National Fund for Environmental Protection and Water Management, the supervision of the proper and on –time execution of construction works, removal of *Impatiens glandulifera*.

#### 4.2. Diagram of the project team and the project management structure



Director of Beneficiary by the Instruction No. 24/2012 dated on 17.12.2012 due to implementation of the "Active protection of endangered species and habitats in the Natura 2000 „Wigierska Mainstay" LIFE11 NAT/PL/000431 called the Project Management Team, responsible for the Project execution. The instruction shall specify the persons involved in the management of the project and regulates the responsibilities of each person and the circulation of documents related to the project. The Instruction is attached to this report.

#### 4.3. Partnership agreements status (incl. date of signature) and key content

The project does not foresees any partners.

## 5. Technical part

The area covered by the project is located in central part of the Black Hańcza river basin, and its central part is the direct river basin of the Wigry lake and a part of Wiatrołuza basin. In addition, there are also: Kamionka basin, sub-basin of the mouth of the Black Hańcza section and part of Black Hańcza basin below the outflow of Wigry lake. "The Wigierska Mainstay" characterized by the high richness of species that results from a varied topography and associated mosaic of various habitats. More than 1,000 taxons of vascular plants have been found here, including rare species often included in the unique plant communities, about 290 taxons of bryophytes, more than 870 taxons of fungi, including more than 300 taxons of lichens and more than 600 taxons of algae.

Among the vascular plant 85 of species is cover by the strict protection, and 15 species by the partial protection. 32 species of plants occur in the Polish Red Data Book, where 7 of which are considered critically endangered in the Polish scale, and 9 identified as dies out. There is 80 protected species of bryophytes, 53 species of which subject to strict protection, and 27 –to partial protection. The flora concerns the species that represent different geographical elements. The "Wigry Mainstay" area is an important habitat of many species of animals, both of the local and national ranks. This area is particularly important for the protection of certain species of invertebrates, both those related to the water and mud environment as well as the dry one. Above the small water basins occurs dragonfly (*Leucorrhinia pectoralis*) - Code 1042, near the river another dragonfly (*Ophiogomphus cecilia*) - 1037, in wet meadows we can find *Lycaena dispar* (*Lycanea dispar*) - 1060 and *Lycaena helle* (*Lycanea Hellenistic*) - 4038 (all of these species are protected within the Natura 2000 network), and at the peat bogs *Oeneis jutta* and *Colias palaeno* can be meet.

If we talk about *Colias palaeno*, especially *Oeneis jutta*, this area is particularly important - *Colias palaeno* is the species dying out in Poland, mainly due to habitat degradation. Formerly widespread throughout the country, in the last two decades has been detected only in scattered localities in the southern and eastern parts of the country; strictly protected species on the Red List of animals with a category of highly endangered species.

The project execution is essential for the preservation and protection of the above mentioned species. Although statutory action of the Wigierski National Park conducted in order to protect and preserve valuable natural habitats and species of animals and plants, it

would be impossible to carry out the actions in this shape, scope and size foreseen in the draft.

## **A. Preparatory actions, elaboration of management plans and/or of action plans**

### **5.1.1. A.1 Preparation for the land purchase**

This action began on 1 October 2012, and will continue until the end of 2013 - talks and negotiations with potential sellers of land and a preliminary verification of legal formalities of the the land planned to purchase were held from the beginning. On December 13<sup>th</sup> 2012 announcement of the tender procedure was published in the Public Procurement Bulletin naming: "Create in 2013 appraisal of the agricultural and forests lands, undeveloped in the Wigry National Park".

Within the entire action, in parallel with the procedure of the expert selection, negotiations with the owners of some parcels were held. Formal verification of legal possibilities to purchase the land was carried out. After passing such a procedure the report on the evaluation was drawn up by an expert selected in a tendering procedure, due to the valuation of the land and to allow for price negotiations.

22 protocols connected with the arrangements referring to the conditions of the purchase and sale of real estate were made so far. On this basis, after the preliminary arrangements a valuation of land prepared for all selected plots were assigned to carry out. The valuation was carried out by a qualified appraiser selected by the procedure - Andrzej Trocki and drawn up in the form of the report on the evaluation. So far, 22 reports on the evaluation have been prepared (about 45.72 hectares of land), basing on which protocols from the negotiations were drawn up and 41.21 acres of land were purchased. The total amount of the action is equal to 6 427,50 EUR at present.

From the Wigierski National Park side the person responsible for negotiations with landowners and conducting negotiations was the Park employee responsible for the buyout - Mrs. Dorota Zaborowska.

**5.1.2. A.2 Preparation of technical documentation, obtaining a building permission for the manure tanks and arrangements concerning the construction of manure concrete slabs.**

Action began on January 14th 2013 - announcing a tender procedure for the action under the name: "Design and construction of culverts for amphibians and construction of manure tanks and manure concrete slabs." January 29th the tender was settled. Having in mind the fact that the procedure was to select a contractor for the task in the design and build system all of the duties associated with the preparation of technical documentation and obtaining building permits were ceded to the contractor.

The contractor of this action, which has been selected in the proceedings, has already drawn up the technical plans of the manure concrete slabs and the manure tanks, gained the appropriate permission for its construction. completed the construction of two slabs and tanks in June this year. Construction of the remaining two slabs and tanks will be completed in July this year.

**5.1.3. A.3 Preparation of technical documentation and gaining the building permission for the construction of culverts for amphibians**

Having in mind the rationalisation process and maximizing the efficiency of the operation the action A2 and A3 were combined because the tender for realization of two tasks was announced at the same time and they have started at the same time – the action started on 14 January 2013 announced a tender procedure for the action under the name: " Design and construction of culverts for amphibians and construction of manure tanks and manure concrete slabs." January 29th the tender was settled.

The contractor of the tasks it has already drawn up the technical plans for culverts systems and gained the building permit for culverts system in Krzywe. From the moment of the decision become valid, the construction will start the building process what will happen in the first half of July this year. Building permission for the second system of culverts (Wiatrołuża) is currently in the final stage and is likely to be released in late July. Delivery of the adequate number of the construction components (meaning tunnels, portals, guiding barriers and stop pipes) for the building site has been agreed already.

## **B. Purchase/lease of land and/or compensation payments for use rights**

### **5.1.4. B.1 Purchase of land**

This action began in the first quarter of 2013 (first initial protocol was signed in March 2013) and will continue by the end of 2013 as scheduled. Within the the activities related to the redemption of private land for Wigierski National Park, the expert who began valuation of land designated for redemption was selected through an open tender procedure. Up to now been finalized purchase plots with a total area Till this moment 41.21 hectares for a total amount of EUR 693 903.25 out of 68 hectares of plots planned to be redeemed was finalized to purchase. All purchased plots are located on the Natura 2000 site. In the attachment we submit the summary list of the notarial deeds (Annex No. 7).

## **C. Concrete conservation actions**

### **5.1.5. C.1 Bush extraction**

According to the schedule this action is not realized yet.

### **5.1.6. C.2 Cutting**

According to the schedule this action is not realized yet.

### **5.1.7. C.3 Deleting of *Impatiens glandulifera***

The action began on February 6th this year from the announcement of the tender procedure for "Deleting of *Impatiens glandulifera* - invasive plant species of foreign origin" and it will last until the end of the second quarter of 2017. On the April 4th 2013 as the result of the procedure carried out, the choice of contractor for this task services was made - Natural Construction DANBUD, Alexander Daniłowicz, Lipowa street 41, 16-400 Suwalki.

In the frames of conducted procedures, savings of financial funds were achieved within the unchanged size and scope of the planned activities. Therefore, it is planned to cover additional, not previously included areas within the Natura 2000 "Wigierska Mainstay", which will increase the expected environmental effects. Deleting service of *Impatiens glandulifera* from the additional areas, not included in the original tender, will be proposed to the current contractor in accordance with the act Law on Public Procurement.

All other savings resulting from the project are also planned to be used for this action, which is described in section 3.1, 3.2. in details.

Please find attached the updated map of the *Impatiens glandulifera* (Attachment No. 2).

#### **5.1.8. C.4 Construction of culverts for amphibians**

This action will start in July this year and will be completed in December this year.

Preparatory activities for the start of construction are already completed in one case, and in the first half of July the construction of the culvert system in Krzywe will start. Construction of a second culvert system will begin in August this year.

According to the schedule this action supposed to begin in the second quarter of 2013 but due to the extended preparatory action it has been one month's delay. It will not affect to achieve the goals in any way because completion of the action is planned for the end of the fourth quarter of this year, according to the schedule.

#### **5.1.9. C.5 Construction of manure tanks and manure concrete slabs**

The action started in June 2013 which means prior to the scheduled beginning date and will last until the end of 2013 as scheduled.

The action was initiated on 31 January by signing the contract with the contractor and will be implemented by the end of 2013 according to the schedule. Now the construction of the first two manure concrete slabs and manure tanks is completed, and the next will be completed probably by mid-July of this year.

#### **5.1.10. C.6 Construction of footbridges**

This task execution has been started on 01.12.2012 (according to the protocol implementation for construction) and completed by 17.04.2013. The contractor was selected back in 2012 through an open tender. Within the frame of this action, the following tasks were completed:

- Construction of the new Black Hańcza footbridge, palisade and graveling, pole fence, construction of the new footbridges "Crackers II", timber balustrade
- Construction of a 24 meter wooden bridge with a width of 1.5 m with cleaning and graveling the area over a length of 25 m and a width of 3.0 m on the tourist trail "Around Wigry."

During the task realization, it turned out that the previously assumed length of footbridges on the tourist trail "Around Wigry" appeared inadequate. The measurements were carried out in the summer with very low water level, and during

the work, which took place in the autumn, winter and early spring, it turned out that for saving the bridge functionality it is necessary to extend and gravel final section. This change did not affect the original cost of the task, which already appeared to be lower than expected.

**D. Monitoring of the impact of the project actions (obligatory only if there are concrete conservation actions)**

**5.1.11. D.1 Monitoring**

The task has not been started yet. According to the schedule it should be initiated in the second quarter of 2013. Currently, preparations for the opening of tender procedure of the contractors selection last. The specificity of service, requiring specialized knowledge and skill contributed to a slight delay in the start of the action. However, it is planned that the contractors will be selected by the end of July 2013 and start their duties from the beginning of August 2013 without any prejudice to the work of the project.

**5.1.12. D.2 Evaluation of the socio-economic impact of the project**

According to the schedule this action is not realized yet.

**E. Public awareness and dissemination of results (obligatory)**

**5.1.13. E.1 Publishing the information folder about the Project**

The action has began in the fourth quarter of 2012 and ended February 15, 2013 year. According to the schedule, it should be fully implemented in the fourth quarter of 2012, but for the inclusion of this task to the tender for gadgets promoting the project there was a slight delay in the implementation of this task.

The delay did not affect the implementation of the other actions in the project or the date of the project realization. According to the application folders will be distributed among the local communities, local governments, tourists and students. Thus, the delay occurred in the initial phase of the project has already been compensated, and folders are distributed on a regular basis such as during the negotiations of the lands' buy and sell prices purchased within the project, during many of educational activities with children and young people carried out by the Wigierski National Park, not only in connection with the project.

In the result of this action implementation, 2000 pieces of the information folders were printed.



#### **5.1.14. E.2 Implementation of the project information plates**

The task was started and completed in June 2013. Proceeding it obtained buying five (5) information plates. These are going to be placed when building of the manure concrete slab is finished.

#### **5.1.15. E.3 Execution of the information and educational boards informing about the selected activities.**

According to the schedule this action is not realized yet.

#### **5.1.16. E.4 The Internet webpage about the project**

This action was started on November 26<sup>th</sup> 2012, and will last until the end of the project. As a result of the procedure conducted on November 26<sup>th</sup> 2012, was signed the agreement for the development and maintenance (update) the sub-page concerning the project on the Wigierski National Park web page. Contractor of the services is the Apps Like Malgorzata Miszkiewicz company with the seat in Sejny. From now on, all the information regarding the project, news and calendar are updated regularly. Access to the site is possible through a link provided on the Wigierski National Park home page or directly at <http://www.life.wigry.win.pl/cms.html>

#### **5.1.17. E.5 Laymen report**

According to the schedule this action is not realized yet.

#### **5.1.18. E.6 Organization of the conference**

According to the schedule this action is not realized yet.

#### **5.1.19. E.7 Organization of the educational activities**

In the frame of this task, two educational activities carried out as the part of the Winter Academy of Nature were organized. The first classes were held on 15 December 2012 and the second one from 29.01.2013-1.02.2013. This task will be implemented till the second quarter of 2016. Framework programmes for both classes are attached to this report (Attachment No. 8).

#### **5.1.20. E.8 Organization of workshops**

Activity has included 15 workshops and is expected to last until the third quarter of 2016. So far, only one scheduled workshop were held on 28 February 2013, focused on the agricultural economy in areas of high natural value, in particular agriculture and environmental as well as fighting with the alien plant species - for example *Impatiens*

*glandulifera*. The framework program is also attached to following report (Attachment No. 9).

#### **5.1.21 E.9 Posters edition of invasive plant species of foreign origin**

The task has started in January 2013, and on February 28th when one has signed the agreement with the Printing House PETIT Composition - Printing - Binding Wojciech Guz and Associates, Limited Partnership to "posters edition of invasive plant species of foreign origin" and completed in March 29th 2013.

As a result of the task implementation, one has developed and printed 12 000 pieces of posters informing about the invasive plant species, in accordance with the objectives. Posters are distributed among the local schools and communities and during the various events of information and education character.

The photo of poster mentioned above is delivered as one of the attachments (Attachment No. 10).

#### **5.1.21. E.10 Gadgets promoting the project with the LIFE logo**

December 28, 2012 one has been declared the proceedings on gadgets and a the project folder, and January 8th one has signed the agreement to manufacture and supply:

- 500 t-shirts with overprint
- 1000 pieces of canvas bags with overprint
- 500 pcs USB memory.

On 08/02/2013, the subject of the order was received. By the end of this action production of 1000 pieces of canvas bags with overprint has left. As part of this task has been achieved a product of the project, shown in the photography, which is attached as the annex to this report.

### **F. Overall project operation and monitoring of the project progress (obligatory)**

#### **5.1.22. F.1 Project management**

The action has started on 30.10.2012 by signing a contract with the external management company Tomas Consulting Joint Stock and will continue until the end of the project.

#### **5.1.23. F.2 Networking with the other projects**

Within this framework, in February 2013, three people participated in the LIFE+ Information Day, organized by the National Fund for Environmental Protection and Water Management in Warsaw and the two people were involved in the conference

organized by the Naturalists Club of Lagow concerning the protection of species, in April this year.

#### **5.1.24. F.3 Developing an action plan at the end of the „After-Life” project**

This task was proceeded in February 2013. Three (3) people took part in LIFE+ Information Day, which was organized in Warsaw by National Fund for Environmental Protection and Water Management. Two people took part in conference organized by Klub Przyrodnika form Lagowo. The conference issue was the species protection. During this conference contacts with other benefitients of LIFE+ programme were made. Held discussions considered many aspects of the project management.

#### **5.1.25. F.4 External financial audit**

According to the schedule this action is not realized yet.

#### **5.1.26. F.5 Monitoring the progress of the project**

The action has started on November 12th 2012, and will be implemented by the end of the project. Contractor of the service, selected by public tender procedure, is Mrs. Agnieszka Zackiewicz. Within this action one has planned the execution of 20 quarterly reports, two of which were completed so far. The task is proceeding according to plan and objectives. The certificate the completion of the tasks we include the photocopy (PDF) of the reports.

#### **5.1.27. F.6 Purchase of equipment necessary for the project**

The task has started on December 21st 2012 and fully implemented on January 31st 2013. In accordance with the implementation schedule of the project one has expected to perform this task in the fourth quarter of 2012, but due to the prolonged preparation processes associated with the working out of the tender documentation its implementation has been slightly postponed . This postponement did not affect the other activities of the project. In addition, having in mind the fact that the project is still in the initial phase of implementation, the monthly movement in this action had no impact on the effective implementation of the remaining tasks.

December 28 - announcement of the tender procedure in the Public Procurement Bulletin, naming: "Supply of computer equipment and measuring equipment", 10.01.2013- the signing of the contracts for the supply of measuring equipment (pH meter and electrolytic conductivity) and the computer equipment.

December 17th 2012 – the resolution of the tender procedure for the purchase of a 4-wheel drive car - the most advantageous offer was submitted by the company Auto-Lakus, Stanislaw and Robert Winckiewicz, Polnocna 42 street, 16-400 Suwalki (December 21 - signing a contract for the purchase of a 4-wheel driver car Suzuki Vitara).

## 5.2. Availability of appropriate licences and authorisations (if relevant; as indicated in the proposal).

Within the action A.2 one has obtained 4 building permits for the manure concrete slabs and manure tanks, within the framework of the action A.3 one has obtained the permission to build a system of culverts in Krzywe. All permits are available for inspection at the Wigierski National Park registered office.

## 5.3. Envisaged progress until next report.

According to the schedule shown below, in the current reporting period the following actions has began: A1, A2, A3, B1, C3, C5, C6, E1, E2, E4, E7-E10, F1, F2, F6.

Some of the action: A1, A2, A3, E1, E8, E9, F6 started with a slight delay. However, as described in section 5.1, these delays did not affect the proper implementation of the project or goals and results assumed to achieve.

- In the next reporting period, all activities will be in progress.

Tasks/ Activities		2012				2013				2014			
		1T	2T	3T	4T	1T	2T	3T	4T	1T	2T	3T	4T
Overall project schedule	Prop	Start date				Mid-Term				X			
	Actual												
A1	Proposed												
	Actual												
A2	Proposed												
	Actual												
A3	Proposed												
	Actual												
B1	Proposed												
	Actual												
C1	Proposed												
	Actual												
C2	Proposed												
	Actual												
C3	Proposed												
	Actual												

C4	Proposed												
	Actual												
C5	Proposed												
	Actual												
C6	Proposed												
	Actual												
D1	Proposed												
	Actual												
D2	Proposed												
	Actual												
E1	Proposed												
	Actual												
E2	Proposed												
	Actual												
E3	Proposed												
	Actual												
E4	Proposed												
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E5	Proposed												
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E6	Proposed												
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E7	Proposed												
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E8	Proposed												
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E9	Proposed												
	Actual												
E10	Proposed												
	Actual												
F1	Proposed												
	Actual												
F2	Proposed												
	Actual												
F3	Proposed												
	Actual												
F4	Proposed												
	Actual												
F5	Proposed												
	Actual												
F6	Proposed												
	Actual												

## 6. Financial part

### 6.1. Putting in place of the accounting system.

According to the guidelines, separate record for the expenditure related to the project is conducted. According to the declaration and the decision received from the relevant Board (Attachment No. 11) Wigierski National Park has no possibility to regain VAT, so it is assumed as eligible. All financial documents are described in accordance with the guidelines and include the information of co-financing.

### 6.2. Continued availability of co financing.

Wigierski National Park has received confirmation of co-financing from the National Fund for Environmental Protection and Water Management in the form of the co-finance agreement signed on 26th September 2012.

### 6.3. Costs incurred (summary by cost category and relevant comments).

Budget breakdown categories	Total cost in €	Costs incurred from the start date to 30.06.2013 in €	% of total costs
<b>1. Personnel</b>	0	0	
<b>2. Travel and subsistence</b>	18 925	733,78	3,88
F.1 Project management	6 300	625,92	9,94
F.2 Networking with the other projects	13 625	107,86	0,79
<b>3. External assistance</b>	875 030	54 578,16	6,24
A.1 Preparing the land purchase	9 000	6 312,77	70,14
E.1 Publishing the information folder about the Project	1 000	317,11	31,71
E.2 Implementation of the project information plates	500	52,85	10,57
E.7 Organization of the educational activities	10 625	1 528,09	9,78
E.9 Posters edition of invasive plant species of foreign origin	6 160	4 167,75	67,66
E.10 Gadgets promoting the project with the LIFE logo	18 250	10 337,12	56,64
F.1 Project management	294 300	31 862,47	10,83
<b>4. Durable goods</b>	826 288	146 580,51	17,74
<b>Infrastructure</b>	796 838	120 310,12	15,10
C.6 Construction of footbridges	99 376	96 063,31	96,67
C5 Construction of culverts for amphibians	97 623	24 246,81	24,84
<b>Equipment</b>	29 450	26 270,39	89,20

<b>Prototype</b>	0	0,00	0,00
<b>5. Land purchase / long-term lease</b>	1 190 500	681 516,78	57,25
<b>6. Consumables</b>	10 625	1 369,31	12,89
E.7 Organization of the educational activities	5 000	1 369,31	8,76
<b>7. Other Costs</b>	4 000	761,37	19,03
F.6 Purchase of equipment necessary for the project	3 000	444,86	1,37
F.2 Networking with the other projects	13 625	316,51	2,32
<b>8. Overheads</b>	121 440	6 123,36	5,04
<b>TOTAL</b>	3 046 808	891 663,27	29,28

<b>Action number and name</b>	<b>foreseen cost</b>	<b>spend</b>	<b>remaining</b>	<b>projected final</b>
<b>A.1 Preparing the land purchase</b>	9 000	6 427,50	2 572,50	9 000,00
<b>B.1 The land purchase</b>	1 190 500	693 903,35	496 596,65	1 190 500,00
<b>C5 Construction of culverts for amphibians</b>	97 623	28 666,48	68 956,52	97 623,00
<b>C.6 Construction of footbridges</b>	99 376	97 809,26	1 566,74	97 809,26
<b>E.1 Publishing the information folder about the Project</b>	1 000	322,88	677,12	322,88
<b>E.2 Implementation of the project information plates</b>	500	52,85	447,15	52,85
<b>E.7 Organization of the educational activities</b>	15 625	1 860,40	13 764,60	15 625,00
<b>E.8 Organization of the workshops</b>	21 750	1 170,00	20 580,00	21 750,00
<b>E.9 Posters edition of invasive plant species of foreign origin</b>	6 160	4 243,50	1 916,50	4 243,50
<b>E.10 Gadgets promoting the project with the LIFE logo</b>	18 250	10 525,00	7 725,00	18 250,00
<b>F.1 Project management</b>	288 000	27 941,57	260 058,43	288 000,00
<b>F.2 Networking with the other projects</b>	13 625	432,09	13 192,91	13 625,00
<b>F.6 Purchase of equipment necessary for the project</b>	29 450	29 116,41	333,59	29 116,41
<b>8. Overheads</b>	121 440	6 123,36	115 316,64	121 440,00

## **7. Annexes**

### **7.1. Partnership agreements – not relevant, lack of the co-beneficiaries**

### **7.2. Deliverables**

#### **Attachment No 1**

### **7.3. Maps, drawings, technical designs, technical memos etc. as appropriate.**

Annex No. 2 The updated map of the *Impatiens glandulifera* distribution

Annex No. 3 Maps with the location of land purchased for the project

### **7.4. Output indicators.**

- purchase of land (68 ha) - 41.21 ha has been purchased so far
- preparation of technical projects and building permits for manure tanks manure concrete slabs (4 pcs.) - performed 4 sets.
- preparation of technical projects and building permits for the construction of culverts for amphibians (2 pcs.) - made 1 set has been done so far.
- preparation of deeds concerning the land buyout (32 units) - 22 acts done so far
- construction of manure tanks and manure concrete slabs (four slabs and four tanks) - two slabs and two tanks were built so far
- construction of footbridges (2 bridges) - two footbridges built
- issue the folder of the project (2000 copies) - issued 2000 copies of folder promoting the project
- making information plates about the project (5 pcs) - 5 pcs of the information plates were done
- forming and maintenance of website (1 pc.) - website about the project was created, which is updated regularly
- organization of the educational classes (10 classes) - two educational activities have been organized so far
- organization of workshops (15 workshops) - one workshop was held so far
- edition posters of invasive plant species (4000 sets, total circulation of 12,000 copies) - issued 4000 sets of posters, 3 posters in each set, which gives the total circulation of 12000 copies
- buying gadgets promoting the project (3000 pcs) - 2000 pieces of gadgets was bought so far
- purchase of equipment necessary for the implementation of the project (5 pcs) - the equipment in the amount of 5 pieces was purchased.